



Cummings School of
Veterinary Medicine

Healing Animals. Helping Humans. Transforming Global Health.

April 24, 2017

RE: Cummings School Service Fund

Dear Sir or Madam,

The Cummings School Service Fund (CSSF) will be awarding funds for this fiscal year (FY2017). Organizations are eligible to apply for these funds if they are tax-exempt and community-based, and if they are located in and/or serving residents of Cummings School's host communities (Grafton and Westborough).

If you would like to apply for a CSSF grant, we ask that you submit the following:

- A completed application (see enclosed application form);
- A cover letter signed by a responsible individual for your agency; and
- Proof of your tax-exempt status (public schools are exempt from this requirement).

Please note that individual awards will not exceed \$500. Only complete applications will be considered and only one application from an organization will be considered.

Applications are to be postmarked, faxed or emailed no later than May 30, 2017. You may mail your application to my attention at the address shown below, email it to jean.poteete@tufts.edu, or fax to 508-839-7953.

The CSSF committee will meet to review all submissions during the month of May and awards will be announced by June 30th. If you have any questions, please don't hesitate to call me at 508-887-4740.

We look forward to hearing from you.

Sincerely,

Jean S. Poteete
Senior Campus Planner

Enclosure

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508.887-4740